

UNDERGRADUATE STUDENTS ASSOCIATION
COUNCIL

Tuesday May 19th, 2009
417 Kerckhoff Hall
7:00 p.m.

PRESENT: Flores, Bawa, Farmer, Lin, Huddy, Banani, Wu, Nguyen, Mullins, Tengco, Faelnar, Sobhani

ABSENT: Li, Tep

GUESTS: Mikal Saltveit, Patty Zimmerman

I. A. Call to Order

- Flores called the meeting to order at 7:02p.m.

B. Signing of the Attendance Sheet

The Attendance sheet was passed around.

II. Approval of the Agenda

- Bawa asked to add the approval of the minutes for May 13, 2009. She also asked to add Contingency Surplus Approval under new business.

- Mullins moved and Bawa seconded to approve the Agenda as amended.

- Flores called for Acclamation. Flores asked if there were any objections to approval by Acclamation. There being none, the Agenda was approved, as amended, by Acclamation.

III. Approval of the Minutes

May 13, 2009

- Abigail Faelnar should be listed as present.

-Tengco said that Nguyen's first name is spelled "Thach".

-Patty Zimmerman should be listed under guests.

- Mullins moved and Lin seconded to approve the Minutes as amended.

- Flores called for Acclamation. Flores asked if there were any objections to approval by Acclamation. There being none, the Minutes of May 13, 2009 were approved, as amended, by Acclamation.

IV. Public Comments

There were no public comments this week.

V. Special Presentations

Mikal Saltveit and Patty Zimmerman- Student Support Services

-Zimmerman passed around a student computer lab access form. She announced that there will be a computer lab orientation on June 2, 3, and 4th at 11AM, 1PM, or 3PM. Zimmerman wished to let the council know early that the tutorials will be taking place.

-Saltveit said that the lab offers many services. Those services include but are not limited to cheaper printing costs and technological support.

-Saltveit said that once all the council member's emails were collected, SPS would then set up web site and blogs for the council members.

-Champawat asked if this was a recommendation of last year's council. Saltveit said it was. -
Saltveit said that any concerns could be addressed by clicking a link at the bottom of the web site. -
Zimmerman asked if there were any questions.

-Tuttle asked if non-voting members would have blogs; Saltveit responded that they were not.

-Tuttle also asked if ex-officio members would have access to view blogs. Saltveit responded yes.

-Tengco asked who has access to the computer labs.

-Saltveit responded that any student groups could gain access by asking for permission.

-Zimmerman said that there are printing fees for posters, but not for general printing. She also asked the council to think a few days ahead for posters, as it is not an immediate process.

-Champawat recommended that council members who know they will print many posters should place funds in to avoid having to fill out multiple forms.

-Lin asked who to go to for copy machines in Kerckhoff 317. Saltveit responded that copy codes will be given out soon.

VI. Appointments

-Flores said that Presidential appointments applications will be out tonight, for two weeks. She said that the last scheduled meeting would be held on June 2nd. If the appointments were not approved at the meeting the council would have to hold a special meeting on June 9th, during Finals Week. She said that if the council agreed to hold the special meeting on June 9th, then it would allow adequate time for the appointments to be made.

-Parsa asked how many appointments had to be made by the deadline. He said that you could make appointments for very important offices, such as BOD and SHAC immediately. However, he said that other appointments might be able to be put off until the first week of next year.

-Flores asked if a week and a half would be manageable to push people to apply for the more time sensitive offices. That would make the deadline be May 28th.

-Tuttle asked if the special meeting would be held on the usual night, usual time, and usual room.

-Flores responded that it would.

VII. Fund Allocations

A. Contingency Allocations

- Sobhani said that there were 9 Contingency Capital Requests submitted this week, totaling \$24,583.48. He said he was recommending total allocations of \$9,881.63. He said that he had made 12 allocations via his discretionary authorization.

- Nguyen moved and Mullins seconded to approve the Contingency Fund Allocation Recommendations.

- Flores called for Acclamation. Flores asked if there were any objections to approval by Acclamation. There being none, the Contingency Fund Allocation Recommendations were approved by Acclamation.

B. SOOF Updates

There were no SOOF Updates this week.

C. Academic Success Referendum Fund

D. Academic Affairs Mini-Grant

There was no business for the Academic Affairs Mini-Grant this week.

E. Travel Grants

There were no Travel Grants this week.

F. Cultural Affairs Mini-Grant

There was no business for the Cultural Affairs Mini-Grant this week.

VIII. Officer and Member Reports

President – Cinthia Flores

-Flores said she has been working on staff and appointment applications. She said they will be attended to on a rolling basis. She also said that there will be a town hall meeting on June 3rd to discuss the state budget situation with students, and how it will affect the university.

Internal Vice President – Shahida Bawa

-Bawa stated that the preferred way to send staff member applications would be to send it to the webmaster for approval. She said that updated e-mail addresses and cell phone numbers should be directed to Patty Zimmerman. She also mentioned that in order to add items to the agenda, please email her all requests by Thursdays at 5PM.

External Vice President – Proxy for Susan Li

-Li is in Oregon this week for the USSA conference but will be back for next week's meeting. The application for EVP staff is going to be out this week.

Academic Affairs Commissioner – Proxy for Layhannara Tep

-Applications for staff will be out Wednesday. The University will be releasing a ten year academic plan for 2009-2010 this week. Tep asked Executive Vice Chancellor and Provost, Scott L. Waugh to make a presentation at next week's council meeting on Tuesday, May 26th. The presentation will be in regards to the University's 10 year academic plan. One of the major issues that Tep found was that the plan lacked a concrete methodology of action. She asked the council to create a vision and methods of how they would like to see the plan implemented the next 10 years. To help develop questions about the academic plan, Tep will be sending out the academic plans.

IX. Old Business

There was no Old Business this week.

X. New Business

A. Jazz Reggae contingency surplus approval –George Chacon

-Chacon was asked to attend to help get the contingency surplus approved.
-Chacon said that the festival is this weekend, taking place on Sunday and Monday.
-Champawat said this is money that would be expected to be given back to CTO.
-Chacon said that the committee had received \$28,000 from BOD, and \$78,000 from the university. Chacon asked for \$45,000 from the Contingency Surplus fund. He stated that ticket sales were already 200 more than the previous two years. Additionally, Chacon stated that most people who buy reggae tickets do not usually buy their tickets until the day of the event.

- Tressel stated that a few weeks prior, Executive Producer Bernice Shaw came to the council an excellent presentation for the festival.
- Champawat asked if the money would be repaid back to contingency if profits were high.
- Chacon stated that they would be.
- Champawat stated that in order to cut checks, the funds had to be available.
- Williams wished to clarify that if profits were high, then the \$45,000 would be returned to contingency surplus fund.
- Tuttle said that if the council wished to give the \$45,000, then it would be best to establish a stipulation as to how and when the money would be returned to council. Also how it would be accounted for by council. Tuttle said that by not doing so would be the best idea, as it could potentially take money away from council.
- Bawa asked how much was funded last year.
- Chacon stated that last year, \$23,000 was allocated.
- Nguyen asked what the net profit was for the past year, in order to estimate the profits.
- Sobhani advised to be cautious with language, as Jazz Reggae is a non-profit organization.
- Roy said that in the past there was a positive outcome in some years. However, he stated that it is not wise to base decisions solely on the past years.
- Tuttle asked what happened to cause the committee to ask for additional funds.
- Chacon said they are not receiving Campus Programs Committee (CPC) funds. Jazz/Reggae is part of Student Government and is not a student organization, which is why he said they cannot apply for those funds.
- Faelnar clarified that checks need to be cut for honorariums and marketing, and said that revenue would not be received until Monday night from tickets. She said that is why the festival is asking for the money.
- Tuttle said that the next councils need to take steps to build up the surplus fund. He warned that someday, a problem could arise and that council would feel better if there is a reasonable reserve established. He recommended again that a precautionary stipulation be made to ensure that the funds return to the council.
- Williams said that this is the biggest funding event that council will do. He said that \$70,000 has already been committed to the campaign. He said at some point, council needs to make the determination of how much money they would like to allocate to this one event. He stated this year's request is 50,000 less than last year.
- Tuttle asked if Ken Heller, Associate Director of the Center for Student Programming (CSP), is on board with this budget.
- Chacon said that he assumed Shaw had discussed the request with Heller and Pam Cysner.
- Sobhani said that it would be wise to propose formal language.
- Faelnar moved and Bawa seconded to approve that USAC allocate \$45,000 to Jazz Reggae. The Jazz Reggae committee would however be required to pay back the \$45,000 to the USA Contingency surplus.
- Lin asked if council was going to add a stipulation to assure the committee would first pay back the contingency surplus. She stated that this was to ensure that funds would be available for other committees.
- Huddy moved and Nguyen seconded to add a friendly amendment to the motion, ensuring that the Jazz Reggae committee would first pay back the USA Contingency Surplus..
- Faelnar and Bawa approved the friendly amendment.
- The council voted to approve the motion to allocate \$45,000 of student government funding to Jazz Reggae festival, along with a proposed stipulation to ensure that the committee would first pay back the contingency surplus fund after revenues were calculated. The council approved the motion with a total of 10 for, 0 opposed, and 0 abstentions.
- Chacon thanked the council for allocating funds from contingency surplus to Jazz Reggae Festival.

B. *Summer USAC Meetings

- Flores stated that the council is a year round entity.
- Flores stated that the council should establish quorum for the summer meetings.
- Council responded that 10 members would be in the Los Angeles area during the summer.
- Flores stated that meetings would take place on Tuesdays at 7PM.
- Wu and Tengco would be unavailable to attend summer meetings.
- Tressel recommended that the council get as much done as possible during the summer.
- Tuttle recommended setting quorum at 7, to take personal events into consideration.

- Bawa moved that council meet every other week during the summer, on Tuesday evenings at 7PM. The quorum to hold a meeting set at 7PM.
- Bawa asked the date for the first summer meeting. Flores responded that it would be taking place on Tuesday, June 16th.
- Sobhani recommended that council work off table during summer. He said that a fully-involved off table session is very efficient, and would ensure that meetings at the table go by quicker.
- Tuttle offered respectful disagreement with working off-table.
- Flores thanked members for their input.
- Huddy said that council should consider setting quorum at 8 during the summer, instead of 7.
- Flores issued a concern that it might stall the process of approving large scale, time-sensitive issues.
- Bawa stated that she discussed the matter of quorum with the past council. The council suggested that quorum be set at an odd number to reduce the chance of reaching a stalemate.
- Farmer said that it would make more sense to establish the quorum at 7, rather than by setting it 2 above.
- Mullins said that he understands argument for setting the quorum at 7. He stated that the power of the council does not get reduced because of meeting during the summer months. Mullins reminded that the council was elected to represent all students and it would be advisable to meet that commitment. He then mentioned that it would be wise to keep the quorum at 9 to make certain to represent all students.
- Tuttle said that he would be cautious about setting a quorum at 9, because of family matters that can arise.
- Tengco asked if quorum could be set and then change because he will be returning on August 1st.
- Tuttle said that the Constitution provides that the council should set a consistent number.
- Mullins said that the idea of switching quorum to meet the travel needs of council members could be risky.
- Wu asked what the quorum policy was regarding tardiness.
- Williams responded that to reach quorum, council members would need to be present at the start of the meeting.
- Tressel said there is nothing dangerous about changing quorum.
- Mullins stated that he will be in attendance at every meeting, except in the case of a family emergency. He also clarified that his argument was just to keep consistency.
- Lin asked if a certain level of attendance would have to be met during the summer to receive stipend.
- Sobhani went over the conditions for missing meetings during a quarter.
- Tuttle said that conference calls were held last year in lieu of table meetings.
- Bawa mentioned that all summer appointments would be re-approved during the school year.
- Mullins moved and Nguyen seconded to set the summer quorum at 9.
- The council voted to not approve the motion with a vote of 4-6-0.
- Banani moved to set the quorum at 7, Tengco seconded.
- Huddy issued a first order amendment to change quorum to 8, Lin seconded.
- Banani and Tengco accepted the amendment.*
- Bawa said that in the order of a stalemate, the President would be voting.
- The council voted to approve the summer quorum at 8 with a vote of 9-0-1.

- Bawa moved and Huddy seconded to establish Tuesday, June 16th at the first USAC summer meeting. The meeting will occur t 7pm in Kerckhoff room 417, the usual location. Every subsequent meeting would then take place bi-monthly in the same order until the first day of instruction for the 2009-2010 school year..
- Council voted to approve with 9 in favor, 0 opposed, and 1 abstention.

XI. Announcements

- Patty Zimmerman stated that the new council would be taking a group photo next Tuesday before meeting at 6PM.
- The Individual photos would be taken at the studio on the second floor of Ackerman.
- Zimmerman asked that the council meet at 6PM at the Kerckhoff steps. She also stated that the name plates have been ordered and are being delivered currently. The council assured Zimmerman that there were no issues meeting an hour early.
- Lin said that there is a campus event on Thursday, May 21st with Pharrell. She also said that the "Girl Talk" event is completely sold out.

FINAL

XII. Signing of the Attendance Sheet

The attendance sheet was passed around.

XIII. Adjournment

- Banani moved and Bawa seconded to adjourn.
- Flores called for Acclamation. Flores asked if there were any objections to approval by Acclamation. There being none, the meeting was adjourned at 9:09 p.m. by Acclamation.

XIV. Good and Welfare

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