



AGENDA  
UNDERGRADUATE STUDENTS ASSOCIATION COUNCIL  
June 28, 2022  
7 PM PST  
Zoom: <https://ucla.zoom.us/j/92657782154>

## **I. Call to Order**

King

- Carl calls the meeting to order at 7:04pm.

### **A. Signing of the Attendance Sheet**

- Signed via google docs

## **II. Approval of Agenda\***

Le

- Strike ASRF Allocations
- Strike Travel Mini Grant Fund Allocations
- Strike TGIF Allocations
- Strike Bruin Advocacy Grant Allocations
- Strike SFS Allocations
- Add Gabriel Ordonez for Special Presentations.
- Strike Capital Contingency
- Strike Contingency Programming
- Eliana moves to approve the agenda as amended, Sarah seconds.
- By vote of 9-0-0, the motion passes and the agenda is approved as amended.

## **III. Approval of the minutes\***

Le

- Phoebe moves to approve the minutes, Divine seconds.
- By vote of 11-0-0, the motion passes and the minutes are approved.

## **IV. Public Comment**

King

- Public comment closed at 7:07pm.

## **V. Funding**

A. <u>Capital Contingency*</u>	J. Wang
B. <u>Contingency Programming*</u>	J. Wang
C. <u>SFS Allocations#</u>	Flores
D. <u>SWC Programming Fund Allocations#</u>	Majer
E. <u>Bruin Advocacy Grant Allocations#</u>	Johnson
F. <u>ASRF Allocations#</u>	Cortez
G. <u>AAC Travel Mini Grant Allocations#</u>	Cortez
H. <u>ARC Allocations#</u>	Verdugo
I. <u>TGIF#</u>	Chiu

## **VI. Special Presentations**

Ordonez

- A. PCMC Presentation
  - UCLA Filipino Council of the Mabuhay Collective
  - What is PCMC at UCLA?
  - PCMC is a collaborative students association council to 15 officially and equally recognized Pilipinx-based organizations at UCLA.
    - Leadership consists of the Cabinet Branch of PCMC and the Senate Branch of PCMC.
    - We are dedicated to overseeing, representing, serving, and uniting the UCLA Pilipino undergraduate and graduate organizations on campus and in the greater Los Angeles area. In

addition to our main projects, we are building cross-organizational solidarity and fostering collaborations between P-orgs in the benefit of general members.

- Preamble of PMC: “We the People of the Pilipino Council of The Mabuhay Collective at the University of California, Los Angeles in order to serve as a competent and impartial governing body that represents the true ideals and sentiments of the Pilipino community at UCLA, celebrates the diverse Pilipino and pilipino-American identities, fosters an enduring and supportive community network among Pilipino undergraduate and graduate students, ensures equal and fair visibility of all our constituents regardless of influence, provides camaraderie and unity among our respective and future constituents and serves our populace faithfull, do establish and adopt this Constitution.”
- Our Mission:
  - PCMC ensures the viability and presence of the undergraduate and graduate Pilipinx community through; serving as a neutral, equal place of meeting as the Pilipinx undergraduate and graduate students association council, hosting quarterly events to unify the Pilipinx community, and support in sharing institutional knowledge, connections, opportunities.
- Our Vision:
  - PCMC envisions an undergraduate and graduate Pilipinx community that is United, Informed, Visible, Supportive, Collaborative
  - PCMC Cabinet: We maintain collective wellbeing, plan/execute the council projects, act as administrative liaisons for Senators to greater Pilipinx collectives, enforce senate decisions/resolutions and veto Senate resolutions.
  - PCMC Senate: They approve/veto community-wide decisions/resolutions, represent their constituents' orgs, serve as a link for their general members, override presidential vetoes, and build cross-organizational solidarity.
- Our Organizations:
  - Anakbayan at UCLA
  - Kappa Psi Epsilon
  - Pilipino Recruitment and Enrichment Program
  - Pilipino Transfer Student Partnership
  - Pilipinos for Community Health
  - Pilipinos in Engineering and Science
  - Pilipinx Living Learning Community
  - Pilipinx Pre-Law Pipeline
  - Samahang Modern
  - Tinig Choral
  - Samahang Pilipino
- PCMC Projects
  - Unlike our P-org consitutens, we don't host regular general meetings. Rather, we host community-wide projects and advise the Council Executive Internship Board.
  - Pilipino Welcome Reception
  - Pilipinx American History Month Celebration
  - Mabuhay Winter Wellness
  - Mabuhay Benefit Festival
  - Mabuhay Formal
  - Pilipino Farewell Reception
- We aim to better advocate for our community and fellow underrepresented communities. We aim to establish a stronger and more relevant relationship with USAC going forward. We aim to showcase a more unified UCLA Pilipinx undergraduate/graduate community. We aim to encourage collaborations with projects in the near future.

## **VII. Appointments**

## **VIII. Officer Reports**

### **A. President**

- Finished hiring for my executive staff and sending out acceptance emails.

King

- Met with Jessica and patty about the budget which we will discuss in a little bit and I have just been meeting with different administrators about plans going forward for next year
- B. Internal Vice President Le
- We just finished interviewing the rest of our executive staff and we released the decision emails. We have a really nice group of individuals in the IVP office this year, so I am really excited about that.
  - Our first executive staff meeting is happening tomorrow and we are training our student leaders to succeed in their roles and to work on their initiatives.
  - Our general staff applications are still open and they are closing this Friday. So if anyone you know is interested, encourage them to apply.
- C. External Vice President Johnson
- Similar to My-Lan and Carl, my office has been focusing on hiring. Today was our first day of interviews and it was 10 hours worth of interviews.
  - We have also been dealing with setting up the slack, group me, and google drive.
  - I have been meeting with UCSA to establish a set of topics and issues that we are going to be focusing on in this upcoming year and this helps us gear towards what we want to start with as an EVP office whether it is legislative or lobbying trips.
  - I also got a message from Naomi, a previous president and she wanted me to give USAC a message. She is currently working with a senator who is heading the ACA 3 Amendment to get it on the ballot for November. There has been a lot of pushback and we are hoping for a phone call push for Senator Allen by tomorrow. If you guys are interested in helping out the EVP office, feel free to contact me and I will give you the script and phone number to call to participate in this.
- D. General Representative 1 Written Kohanteb
- E. General Representative 2 Written Hammonds
- Extended the deadline for executive staff/directos apps to June 24th
  - Outreach for applications
- F. General Representative 3 Sisman
- I want to bring to the attention of council that we need to work on this constitutional amendment because it is going to be banning slavery and forced labor for people who are in prison which is very important.
  - Geranimo, Thomas, and my office are organizing our first event which will be on July 10th. Thank you to Carl for the funding and thank you to Jessica for helping with the form.
  - Shout out to Reggie Miles because he is going to be performing during our event. It will be on July 10th, probably in the evening and we are thinking in Bruin plaza.
  - The other thing that I have been working on is with Mr. Ronald Thomas and Pourria from the Associated Students UCLA Board of Directors and we have been talking about how associated students can better support employment for foster youth at UCLA. We are planning some targeted recruitment and making it available for students to indicate on their applications that they are foster youth. This allows for their particular needs to be taken into account when they are applying for employment.
  - I have been trying to get the mother organizations together to address the misconduct which is still happening at the CPO office despite all the hard work that everyone has put in.
- G. Academic Affairs Commissioner Written Cortez
- Commissioner: Onboarded my executive team & began preparation for internal commission meetings, check-ins, and scaffolding for our initiatives this year
  - Platforms and Committees: Prepared training materials for committee directors in web design, graphics, pr, finance, and the in-n-out ucla platform
  - Academic Support: Onboarded my Chief of Senate & began contacts between them, ARC, the Academic Senate's policy analysts and other USAC officials
  - External: Worked with UCSA to further advocate for the adoption of Ethnic Studies as an A-G requirement. I wrote a letter to the outgoing Chair of CUARS prior to his final meeting sitting on BOARS this Friday
  - Worked with the LMS Advisory Committee to evaluate 2 public syllabi access tools. Sat in various meetings the past week to do so, participated in live demos, etc.
  - Met with ResLife to touch on collaborations between AAC and The Hill that touch on post-grad success,

mental health, and first-year transitions

- H. Campus Events Commission Written Boffa
- I. Community Service Commissioner Flores
- The Community Service Commission is still recruiting for the remaining positions that need to be filled. We have about 20 members that we are currently onboarding.
- J. Cultural Affairs Commissioner Verdugo
- Everyone in our office is currently in the process of hiring some positions that still have not been filled. These include administrative roles and some from ARC.
  - Other than that, I have been working closely with Giovanna on BruinBash and we are going through multiple meetings over the past few weeks to finalize ticketing, marketing, and just some other basics.
- K. Facilities Commissioner Chiu
- I hired the entire executive board for the Facilities Commission and we have had two executive meetings so far. They are going to meetings regularly over the summer. We have already started creating a comprehensive document of all the things that we hope to do over the year. We hired a lot of directors but we are still missing publicity director and some of our access and infrastructure projects and our fellowship director so those applications will be re-released next week alongside our general staffing applications.
  - In terms of some items for projects that are being carried over from last year, the shipment for the Kerckhoff coffeehouse mugs have been received. It will be exciting to see the reusable mug option in action.
  - We are continually meeting with UCLA dining to work on the dining ware pilot that would hopefully launch in the fall but we will see if that timeline ends up getting pushed back.
- L. Financial Supports Commissioner Broukhim
- We have been working on hiring in my office. We have done a little bit of studd with the New York Times to try to get that started for next year. We have facilitated the return of all the iclickers and lab coats and goggles.
  - To clarify on the New York Times connection, I have been speaking with a liaison from publication and trying to set up some meetings with admin on campus.
- M. Student Wellness Commissioner Written Majer
- Commissioner Updates
    - Recommended the availability of COVID-19 rapid tests to graduates and their guests during graduation to the COVID-19 Case Management Team. Oversaw the execution of the idea in partnership with UCLA Operations.
  - SWC Updates
    - Issued a statement expressing sentiments \_\_\_\_\_ Roe v. Wade
- N. Transfer Student Representative Moreno
- O. International Student Representative Nath
- P. Administrative Representatives O'Connor, Luna, Alexander, Solomon, Chacon
- Josh: Hey everybody, so at this point in time I am pretty sure Jessica and Patty will talk a little bit more about this but you should have access to your offices at this point and your email. If you do not have one please do not leave this meeting without reaching out to one of us. Also appointments, I will remind you and continually remind you that you have read over your bylaws. Please make sure that you know who you have to appoint and the timelines in which you have to appoint. There are a lot of appointments that need to take place.”
  - Jessica: “So just a couple updates regarding appointments like Josh mentioned. I am working with Kathy Chen who presented the new appointments system to get some accounts set up for those of you who are on the appointment search committee and appointments review committee so that you can actually get into the system and be able to update appointments. Once that is set up you can start directing folks there to apply for your major campus committee appointments. All of the appointments will be housed in that online system so definitely check your account and see if there are any technical difficulties. Another big update, for those of you who came in late. Archie is here with us and he

is our new Student Government Services Support Manager. He just joined our team and we are working on boarding. We just got his email set up and we will be adding him to the council email and connecting you all so that you know where to reach him. He will be working on contracts and agreements for your offices and just general support for the council.”

- Patty: “Good evening, Welcome Archie, so excited to have you on the team. Coming up that I just wanted to share is the New Student Orientation program that we have in the Union and this is a really fun opportunity we host with new student programs. We host a club fair that takes place during each session during their first day of their session. If you are interested in having a USAC table you have a chance to reserve a spot. We are also having some late night activities. Our activities start pretty much after the club fair in the ballroom and we are going to have dancing and games and arts and crafts and prizes and just really fun ways for students to meet new friends and have some fun.”
- Steven: “Hi everyone, my name is Steven. I am actually a 10th year UCLA student. I graduated my undergrad in 2016 and I have been pursuing my MS and PHD in the Electrical Engineering Department. I am really excited to participate and give back by joining the USAC delegation. I would love to serve as a resource in any capacity that I can. I am an outgoing board member of the ASU City Board of Directors. I served on the Graduate council and was the president of the engineering graduate student association so a lot of my involvement kind of gears towards the graduate side of it but I am also fairly familiar with all aspects of UCLA at this point. I am excited for the year ahead.”

## **IX. Old Business**

## **X. New Business**

### **A. USAC Budget Discussion\***

- Patty: “I just wanted to go over the budget and start with a little quick powerpoint just to break down the budget because it can be a little complicated. And then we will go more into the numbers and look at the excel sheet while I give some context on the numbers that I will show you. It is really important for us as your advisors and support to make sure that we are bringing forth information to you and working on our transparency of how funds work. We are the stewards as USAC for all student fee referendums and we also have our student government accounting office which is essentially our own accounting department that is in charge of overseeing the budgets for both USAC and GSA. I also wanted to go over how the funding works and how they are distributed and overall just the range of motion on those funds. Coming up you will receive access to your funding starting on August 1st. One of the reasons why you didn't see any funding courses come through the week is because we have closed the year out for incoming projects and reference requisition forms which is the way to get payment. So this will be next year's budget and at the next meeting you will be approving it. It also gets approved by our ASUCLA student-led board of directors for fiscal soundness. And then the surplus process which you have probably heard about as well which is the carryover funds from this past year. The unspent expenditures dollars that will go and carry over.

Okay, just to give an overview of your funds. This year, your quarterly fee is a little over \$95.00 and that is 38 separate referendum fees. Here you can see they are placed in different categories to help kind of explain what the fees are. But we have fees that students voted on that want to support community service and outreach. We have the entertainment fee that goes into programming, concerts, speaker series. For example, health and wellness programs as you can see are 16.9 percent. Not only do we have different categories of what funds are focused on based on the student votes but we also have funding that goes straight to funding bodies which then give out to student funding based on bylaws. For example, Contingency Fund USA Board of Directors, Programming Fund. These are dollars that come in through our student government accounting and referendum fee but then we delegate them out to other entities outside of USAC to manage those programs and then they report back to us on how they have utilized those funds. A good example of this would be the CPO food closet. These are big referendums. All of these different entities receive some fundings through referendum and instead of us managing each requisition in the daily expenditures for those are delegated over to student affairs or other entities to then manage those funds. We also have the USAC non-discretionary funds. So this would be our overhead expenses. The election boards operating expenses and more. Then we have Commissioner Discretionary funds. There are some commissioners in offices that receive referendum funding, SWC, CSC, EVO, CAS, CEC are just a few examples that receive funding for their initiatives. One of the things that we really work with and Jessica's team is really great is wanting to have as much up-to-date information and availability to your budget. We have our budget reports on the USAC website that you can go and review whenever you want to. We are going to have training sessions to

really go into depth about how to access your funds because I won't get into that here but our accounting team really wants to work with you. The Expenditure Visualizer is actually a Gen Rep Initiative from a few years back and it has been a really great asset for us to have and kind of share out with you all.

Okay, what I am going to share now is the budget breakdown and this is where we have all the incoming referendum fees and then what is going on externally and then just kind of going over our budget. This is what we would vote on and this is our preliminary budget and this activates us to then put those dollars into the accounts and then start activating so everyone can start utilizing your funding. So this is our budget that we are proposing for this year. It is in the column that is highlighted green. I also put in as a reference point the budget from 2021 and 2022. This first section here is your budgetable income. This is dollars coming in from student referendum fees and this is annual. It is based on the language of the referendum fee. A lot of these are also tied to inflation which I will talk a little bit about later. And then this is the income coming in, like the 38 different referendum fees. This next section is the administrative budgetable expenses. I will send out the budget again tomorrow around mid morning for you all to look at and then we will take a look at it again at the next meeting.”

## **XI. Adjournment\***

- Carl adjourns the meeting at 8:29pm.

Good and Welfare;

\* Indicates Action Item  
# Indicates Consent Item  
@Indicates Executive Session Item